

Minutes - Thursday, July 22, 2021

- **Call to Order**
 - Dane called the meeting to order at 2:01 p.m.
- **Approval of previous meeting minutes**
 - Abby presented the minutes from the June 10, 2021 meeting. Berlin moved to approve the minutes, and Leo made a second motion. All voted yes.
- **Updates and comments from Staff Council President**
 - Dane asked members to sign cards for employees who recently graduated with a degree, as well as those who sponsored the Mid-Summer Fun Fest. He then directed Staff Council outside of the room for a group photo and headshots as needed for the website.
- **Staff Council Subcommittees:**
 - Employee of the Month Committee – Leo
 - Leo thanked Betty, as well as the committee, for their help. The July Employee of the Month is Amanda Rogers of the Office for Diversity and Inclusion.
 - Treasurer & Scholarship Committee – Lauren
 - Lauren reported that there will be many expenses related to the Fun Fest, and she needs those receipts as soon as possible. However, they will not show on the report until next month.
 - There were some contributions to the scholarship accounts.
 - The budget report was presented at the meeting, but the motion was not mentioned. Because of this, the minutes were later approved through email on July 28, 2021. Lauren emailed to the budget report to the Staff Council members for review. Amanda made a motion to approve the budget report. Berlin made a second. There were no objections.
 - Staff Appreciation & Events Committee – Beth
 - Beth said the staff appreciation Fun Fest was a success. She thanked those who helped because it was a big undertaking. She said there was about \$900 in donations in the form of gift cards, coupons and sponsorships. The event cost Staff Council about \$500 to put on. There were about 115 in attendance and some staff brought family members, as well. Beth said she thought staff enjoyed the day and hopes that Staff Council will consider doing the event again in the future.
 - Spirit Committee - Brittney
 - Brittney said that the committee met July 21 to talk about Homecoming activities. This year the door decorating contest will be held earlier so that doors are decorated the entire week of Homecoming.

- Doors will need to be decorated by 10 a.m. the Monday of Homecoming. Voting for People’s Choice will be open Tuesday through Thursday of that week. The committee will do the judging that Wednesday. Winners will be announced that Friday. The theme for Homecoming is the Roaring 20s so decorations should have that concept. Categories will be for large door, small door and open space area, as well as People’s Choice.
- Once Homecoming is closer, the committee will work on buffalo chip riddles.
- Professional Development Committee – Abby
 - There are many ideas, and the committee plans to continue doing the birthday emails.
 - Chip Chandler in the communication and marketing office will also include a link to the Staff Council website in his weekly newsletter.
- Communications & Outreach Committee – Sami
 - The committee met, and made its first priority in updating the website with new representatives, including headshots.
 - The committee is also looking to streamline the calendar so that committees may place their events on it.
 - The committee is working together to ask local businesses of any discounts they might offer WT staff. This will be placed on the website.
 - Because the Facebook page was taken down, a new one will be created. The Instagram presence is still strong, as well. Social media will consist of a Member Monday and Fun Fact Friday posts.
- Election Committee – Carolina
 - Because Julie is no longer at the Small Business Development Center in Amarillo, and David is, they are switching roles on Staff Council. David will now represent the Amarillo Center, and Julie will represent David’s prior area on campus.
- **New Business**
 - Staff Appreciation Tree
 - There is a tree dedicated by Staff Council near the outdoor seating area between the Classroom Center and Fine Arts Building. Dane brought up the idea of selling bricks to place around the tree to raise money for scholarships.
 - He will need advice from the philanthropy office in how to go about setting up such an endeavor.
 - Barbara said that once there is a more clear idea of what Staff Council wants to accomplish there are several ways to go about selling the bricks and collecting the money.

- Staff Council Logo
 - The marketing office will no longer allow Staff Council to use the buffalo as its logo because it is trademarked. It is on the shirts, but from now on anything from Staff Council should be the Spirit WT logo.
 - Dane would like to use the logo to buy stationary or even create stoles for those on Staff Council who graduate.
- **Announcements:**
 - Recap from Diversity Retreat
 - Carolina gave a report on the summer retreat of the University Diversity Committee, which was held July 14. She said it was an opportunity to identify certain issues related to diversity that are impacting the campus. The group also worked on programming, classes and events for the next semester.
 - If a department has a need for any diversity training, they are encouraged to reach out to the Office for Diversity and Inclusion to set that up. The diversity office needs more people willing to work with them as friends of diversity to do things such as promote events and make sure students know what is happening on campus.
 - Carolina said she hopes that Faculty Senate will appoint a member to serve on the committee, the same as Staff Council does.
 - Amanda encouraged staff to spend time in the Nathaniel and Helen Neal Multicultural Suite in the JBK to engage with students, especially diverse students.
 - Amanda can also send the promotional materials for events for anyone to share online.
 - TEXAS Musical Drama
 - Dane encouraged staff to redeem their free vouchers to see TEXAS the musical.
 - Start of semester activities
 - Move in days for the dorms will be Aug. 18-19, and there are two-hour blocks for volunteers. There will be four positions – straw boss, traffic coordinator, cargo loader and dorms loader.
 - Sami reported that Buff Branding will be Aug. 19-21, and there will be registration during the Move In time. There will also be snow cones for students on Aug. 18 by Cousins Hall.
 - Staff Council involvement
 - Dane presented Amanda with a commemorative award to celebrate her graduating with her master's degree in the spring. He also announced that Lauren is graduating with master's degree this August.

- Dane said that he would like to see members of Staff Council be more involved in their committees. He said that the bylaws state members need to be at a certain number of meetings, but also believes they should interact consistently with their committees.

- **Adjourn**

- The meeting was adjourned at 2:46 p.m.

Respectfully submitted by Amanda Rogers, Staff Council Secretary

Staff Council Member	Term	EEO Category	Present	Attended Since June 2021
Betts, Abigail "Abby"	2022	EEO 3	Y	2
Cline, Levi	2023	SSC	N	1
Eatley, julie	2023	WTAC	Y	2
Ellis, Sandra	2022	SSC	Y	2
Faltinek, Jerry	2023	EEO 3	Y	2
Ferrara, Barbara	2022	EEO 5-7	Y	2
Freas, Mary	2023	EEO 4	Y	2
Galloway, Carolina	2021	EEO 1	Y	2
Gaston, Lauren	2023	EEO 3	Y	2
Glenn, Dane	2022	EEO 3	Y	2
Green, Ryan	2022	SSC	Y	2
Gree, Samantha "Sam"	2023	EEO 3	Y	2
Lee, Britny	2023	EEO 1	Y	2
McIntosh, Berlin	2022	EEO 4	Y	2
Middleton, Jeremie	2023	EEO 1	Y	2
Mowry, Beth	2023	EEO 4	Y	2
Palmer, Barbara	2023	EEO 1	Y	2
Reid, Leo	2022	EEO 1	Y	2
Rogers, Amanda	2023	EEO 4	Y	2
Thompson, Sami	2022	EEO 3	Y	1
Webber, Darcy	2022	EEO 3	Y	1
Wilson, David	2023	EEO 3	Y	2
Wopperer, Jamie	2023	SSC	N	0
Young, Sonja	2023	EEO 5-7	Y	2